

## **INSURANCE VERIFICATION FORM**

\*Please Note: This information below is requested when a claim is submitted. Fill completely.

Date:	Client Name:		DOB:	
Address:	Phone	SSN:		·
If you have insurance, wo	ould you like us to bill t	hem? (Initial one	e) Yes	Decline
If declined, you are not e services rendered. I ackn				in full for all
If you would like for us to	bill your insurance co	mpany, provide a	copy of your i	nsurance card.
Insurance Co. Name:				<del></del>
Insurance Phone:		Insurance Fax:		
Member ID:	Group:	Emp	loyer:	
Policy Holder Name:		Policy Ho	lder DOB:	
Address:				
	(if different then	your information	n)	
Policy Holder DOB:	Rel	lation to Client:	Self Spouse	e Child Othe
<b>1</b>	*** Staff U	se Only ***		1
Verification Completed B	y:		Date:	·
Effective Date of Policy: _		Pre-certification	Required: Ye	s No
Individual Deductible: \$_	YTD Mo	et: \$	Assess.	Payable:
Max. Out of Pocket: \$	YTD Met: \$_	Diagr	nosis:	
Co-Pay: \$	Insurance/Client Payr	nent Ratio:	%/	%
Max. Sessions Allowed: I	Per Year Hourly	Cap:	_Contact Name	):
Reference #	Notes:			